

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #12

Period Ending February 28, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- Coordinated traffic assumptions with other Southeast Michigan projects.
- Document prepared outlining current conditions on air quality and noise issues in corridors under consideration.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Continued assessment of Feasible Transportation Alternatives.

Economic Benefits Report

- Developed a technical memorandum on diversion estimation to the rail and marine mode.
- Provided input to assessment of Feasible Transportation Alternatives.
- Incorporate comments and finalize technical memos on risk analysis of the crossing traffic forecast.

Consultation

- Continued management of project hotline and public comment computer database.
- Met with Detroit Environmental Affairs on February 5, 2003, to discuss the best approach for informing the Kilpatrick Administration about this project.
- Responded to request from Mr. Remo Mancini for information concerning origin of the corridors being considered.
- Evaluated Management Committee proposal to remove traffic lights from Huron Church Road.

Communications

- Ongoing liaison regarding updates on communications activities.
- Liaison between Communications Team and Consultant Team regarding development of a press release on acceleration of the study.
- Liaison between Communications Team and MTO, Transport Canada & MDOT regarding approvals and deadlines for the acceleration press release.
- Revised acceleration press release to reflect changes from the Partnership.
- Development of a new FAQ document to reflect the change to the study and solicitation for feedback from Communications Team regarding the document.
- Developed proposal outlining communications in the next phase of the study.
- Secured a transcript of a CBC Radio interview involving Detroit River Tunnel Partnership and forwarded to Communications Team.
- Ongoing monitoring of relevant press coverage and forwarding to Communications Team.

Service Deliverables / Project Management

- Participated in Partnership Working Group conference calls on February 7, 12 and 21, 2003.
- Conducted Consultant Team meeting on February 18, 2003 in Toronto.
- Coordination of Project Team activities and internal progress teleconferences continued.

- Preparation of monthly Progress Reports and Invoicing.
- Participated in Working Group meeting February 27, 2003 in Windsor.
- Revised Draft Work Plans for possible truncated P/NF and initiation of TOR/NEPA processes.

2.

Work Proposed for Next Period

Travel Demand Analysis Process Working Paper

- Respond to any comments received from the Consultation Groups.

Existing and Future Travel Demand Working Paper

- Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Complete draft assessment of Feasible Transportation Alternatives.
- Work towards completion of Draft Working Paper.

Economic Benefits Report

- Prepare Economic Impact at the regional and national level of the build alternatives.
- Prepare qualitative analysis of the Benefit cost analysis
- Prepare preliminary estimates of revenues generation potentials under different build alternative.

Consultation

- Continue to update Consultation Group contact lists.
- Initiate arrangements for Consultation activities.
- Continue efforts to arrange a presentation before Mayor Kilpatrick's staff.

Communications

- Secure final approvals for the acceleration press release and distribute.
- Liaison with Partnership regarding approvals of new FAQ document.

Service Deliverables / Project Management

- Participate in Partnership Working Group and Steering Committee meeting.
- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.
- Respond to comments on Work Plans and develop fee estimate.

3. Areas of Concern/Actions Required

- The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

Based on invoicing received to date, a total of \$ 246,456.76 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 2,265,298.85 CDN, or 50% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1713 person hours were invoiced this billing period. To date, 49% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OMP/NF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	7-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	3-Jun-02	3-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	5-Apr-02	3-Jun-02	3-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	6-Aug-02	6-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	15-Nov-02	15-Nov-02	
40	5.2b	Review (by Client)	4-Jun-02	18-Nov-02	23-Nov-02	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	25-Nov-02	28-Nov-02	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	3-Jul-02	24-Jan-03	24-Jan-03	
44	5.5	Final Deliverable	12-Jul-02	6-Feb-03	6-Feb-03	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
53	8.2b	Review (by Client)	26-Jun-02	29-Nov-02	29-Nov-02	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	6-Dec-02	6-Dec-02	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	30-Jan-03	30-Jan-03	
57	8.4	Final Deliverable	29-Jul-02	2-Jun-03	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	7-Jun-02	15-Nov-02	15-Nov-02	
73	11.2b	Review (by Client)	14-Jun-02	22-Nov-02	22-Nov-02	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	27-Nov-02	27-Nov-02	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	12-Dec-02	12-Dec-02	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	30-Jan-03	30-Jan-03	
78	11.5	Final Deliverable	19-Aug-02	2-Jun-03	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	13-Nov-02	13-Nov-02	
87	14.2b	Review (by Client)	26-Jun-02	22-Nov-02	22-Nov-02	
88	14.2a	Collaborate Project Team Comments	9-Jul-02	27-Nov-02	27-Nov-02	
90	14.3	Present Report to Steering Committee	23-Jul-02	12-Dec-02	12-Dec-02	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	30-Jan-03	30-Jan-03	
92	14.5	Final Deliverable	29-Nov-02	2-Jun-03	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	27-Feb-03	27-Feb-03	
102	3.2b	Review (by Client)	26-Jul-02	19-Mar-03	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	2-Apr-03	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	4-Mar-03	4-Mar-03	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	8-May-03	NA	
107	3.5	Present Report to Local Government	24-Sep-02	23-May-03	NA	
108	3.6 PIC #1	Hold Public Information Centres / Public Information Meetings	1-Oct-02	9-Jun-03	NA	
109	3.7	Final Deliverable	29-Nov-02	7-Jul-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	25-Mar-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	16-Apr-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	1-May-03	NA	
169	5.5	Present Report to Local Government	4-Sep-03	15-May-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	9-Jun-03	NA	
171	5.7	Final Deliverable	10-Nov-03	7-Jul-03	NA	

* ID Refers to Project Summary Schedule

PROJECT SCHEDULE (TO PIOH)
CANADA-UNITED STATES-ONTARIO - MICHIGAN BORDER TRANSPORTATION PARTNERSHIP
PLANNING / NEED AND FEASIBILITY STUDY

Task/Work #	Task Title	Start	Finish	Duration	Gantt Chart											
					p	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	A
					9/15	10/13	11/10	12/8	1/5	2/2	3/2	3/30	4/27	5/25	6/22	7/20
OM/PNF 110	Prepare Transportation Problems and Opportunities Report															
6. - 8.	Existing and Future Travel Demand Working Paper	Tue 9/10/02	Mon 6/2/03	176 days												
8.1b	Submit: Existing and Future Travel Demand Working Paper to CSA	Fri 11/8/02	Fri 11/8/02	1 day												
8.1c	Submit: Existing and Future Travel Demand Working Paper to Project Team	Fri 11/15/02	Fri 11/15/02	1 day												
8.2b	Review (by Client): Existing and Future Travel Demand Working Paper	Mon 11/18/02	Fri 11/29/02	10 days												
8.2a	Collaborate Project Team Comments	Mon 12/2/02	Fri 12/6/02	5 days												
8.2c	Revise (by Consultant): Existing and Future Travel Demand Working Paper	Mon 12/9/02	Fri 12/13/02	5 days												
8.3	Present Working Paper to Public and Private Sector Consultation Groups	Fri 1/24/03	Thu 1/30/03	5 days												
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Fri 5/9/03	70 days												
8.4	Final Deliverable: Existing and Future Travel Demand Working Paper	Mon 6/2/03	Mon 6/2/03	1 day												
9. - 11.	Analysis Area Working Paper	Thu 10/10/02	Mon 6/2/03	155 days												
11.1a	Prepare: Analysis Area Working Paper	Tue 10/15/02	Thu 11/14/02	23 days												
11.1c	Submit: Analysis Area Working Paper	Fri 11/15/02	Fri 11/15/02	1 day												
11.2b	Review (by Client): Analysis Area Working Paper	Mon 11/18/02	Fri 11/22/02	5 days												
11.2a	Collaborate Project Team Comments	Mon 11/25/02	Wed 11/27/02	3 days												
11.2c	Revise (by Consultant): Analysis Area Working Paper	Mon 11/25/02	Wed 11/27/02	3 days												
11.3	Present Working Paper to Steering Committee	Thu 11/28/02	Thu 12/12/02	11 days												
11.4	Present Working Paper to Public and Private Sector Consultation Groups	Fri 1/24/03	Thu 1/30/03	5 days												
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Fri 5/9/03	70 days												
11.5	Final Deliverable: Analysis Area Working Paper	Mon 6/2/03	Mon 6/2/03	1 day												
12. - 14.	Transportation Problems and Opportunities Report	Mon 4/8/02	Mon 6/2/03	282 days												
14.1a	Prepare: Transportation Problems and Opportunities Report	Thu 10/17/02	Thu 11/14/02	21 days												
14.1c	Submit: Transportation Problems and Opportunities Report	Wed 11/13/02	Wed 11/13/02	1 day												
14.2b	Review (by Client): Transportation Problems and Opportunities Report	Thu 11/14/02	Fri 11/22/02	7 days												
14.2a	Collaborate Project Team Comments	Mon 11/25/02	Wed 11/27/02	3 days												
14.2c	Revise (by Consultant): Transportation Problems and Opportunities Report	Mon 11/25/02	Wed 11/27/02	3 days												
14.3	Present Report to Steering Committee	Thu 11/28/02	Thu 12/12/02	11 days												
14.4	Present Report to Public and Private Sector Consultation Groups	Fri 1/24/03	Thu 1/30/03	5 days												
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Fri 5/9/03	70 days												
14.5	Final Deliverable: Transportation Problems and Opportunities Report	Mon 6/2/03	Mon 6/2/03	1 day												
OM/PNF 120	Prepare Transportation Alternatives Report															
3.	Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Mon 7/7/03	173 days												
3.1a	Prepare: Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Tue 2/18/03	79 days												
3.1b	Submit: Feasible Transportation Alternatives Working Paper to CSA	Wed 2/19/03	Wed 2/26/03	6 days												
3.1c	Submit: Feasible Transportation Alternatives Working Paper	Thu 2/27/03	Thu 2/27/03	1 day												
3.2b	Review (by Client): Feasible Transportation Alternatives Working Paper	Fri 2/28/03	Wed 3/19/03	14 days												
3.3a	Present Initial Working Paper to Steering Committee	Tue 3/4/03	Tue 3/4/03	1 day												
3.2a	Collaborate Project Team Comments	Thu 3/20/03	Wed 4/2/03	10 days												
3.2c	Revise (by Consultant): Feasible Transportation Alternatives Working Paper	Thu 3/20/03	Wed 4/9/03	15 days												
3.3b	Present Final Working Paper to Steering Committee	Thu 4/10/03	Wed 4/16/03	5 days												
3.4	Present Working Paper to Public and Private Sector Consultation Groups	Thu 4/10/03	Thu 5/8/03	20 days												
3.5	Present Report to Local Government	Fri 4/25/03	Fri 5/23/03	20 days												
	<u>Hold Public Information Open Houses</u>	Tue 5/27/03	Mon 6/9/03	10 days												
3.7	Final Deliverable: Feasible Transportation Alternatives Working Paper	Mon 7/7/03	Mon 7/7/03	1 day												
OM/PNF 150	Prepare Transportation Planning / Needs and Feasibility (P / N F) Report	Tue 2/25/03	Thu 3/25/04	268 days												
5.	Transportation Planning / Needs and Feasibility Report	Tue 2/25/03	Thu 11/20/03	186 days												
5.1a	Prepare: Draft Transportation Planning / Needs and Feasibility Report	Tue 2/25/03	Tue 3/25/03	21 days												
5.1c	Submit: Draft Transportation Planning / Needs and Feasibility Report	Wed 3/26/03	Wed 3/26/03	1 day												
5.3	Present Draft P / N F Report to Steering Committee	Thu 4/10/03	Wed 4/16/03	5 days												
	Present Draft P / N F Report to Public and Private Sector Consultation Groups	Thu 4/10/03	Thu 5/1/03	15 days												
	Present Draft P / N F Report to Local Government	Fri 4/25/03	Thu 5/15/03	15 days												
5.7	Final Deliverable: Transportation Planning / Needs and Feasibility Report	Mon 7/7/03	Mon 7/7/03	1 day												

Note: Project Schedule relates to P/NF Study Activities and does not include TOR/ESIP Stage Activities

Cumulative Spending Curve

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study

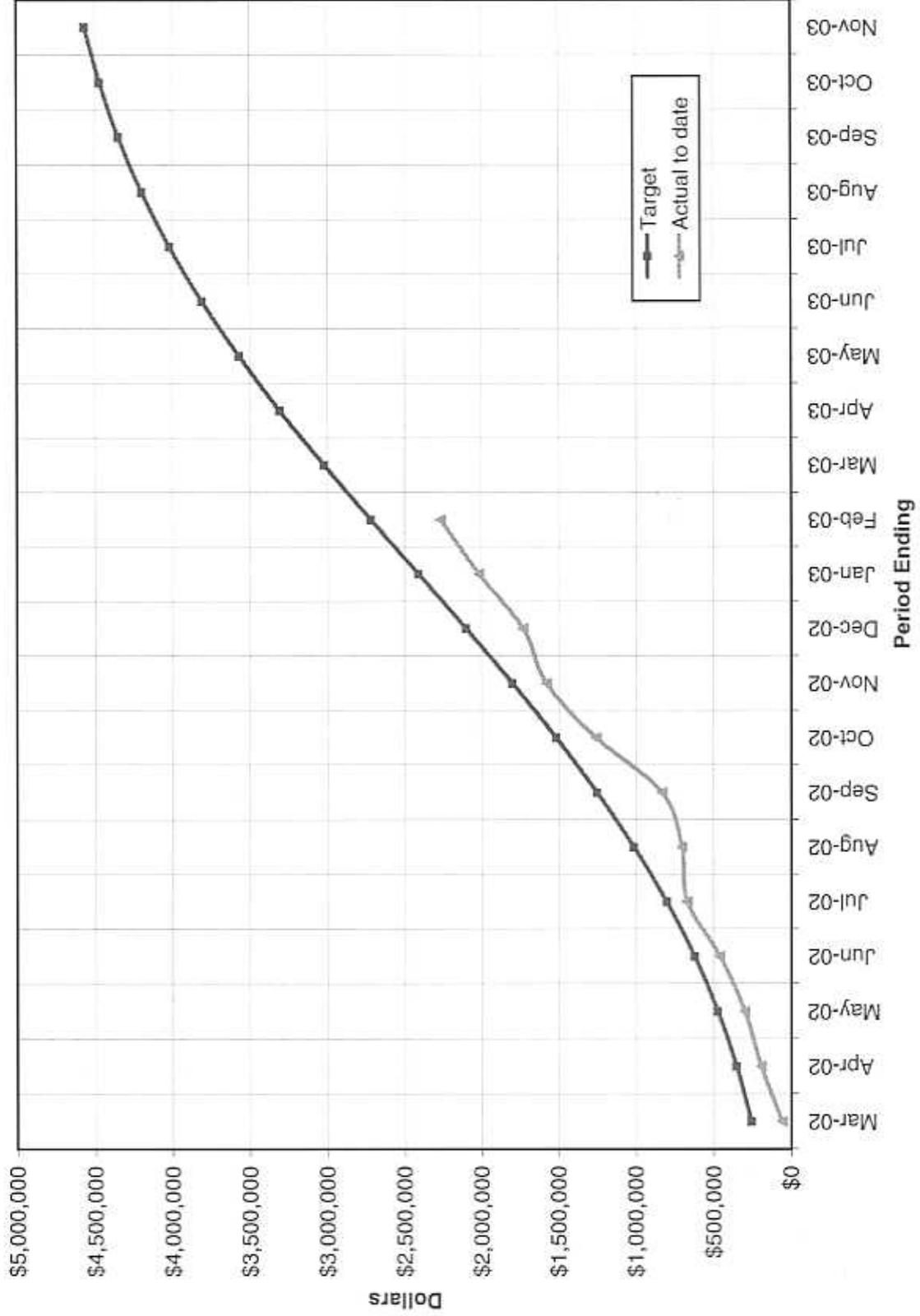


Table 4